



16. Administrative Documentation Available:

- Invoice (letterhead)  Purchase Orders  Delivery Slips  
 Other (specify):

17. Working Language

- English  Urdu

18. Bank Account:  YES  NO

If YES, please specify the Name of the Bank:

19. Accepted methods of payment:

- Wire transfer  Cheque  Cash

20. General Payment Terms:

- Advance  With order  Credit

If CREDIT, please specify the maximum number of days' credit granted:

**Section 2: Experience**

21. Please mention the names and contact details of at least three of your customers (NGOs, European institution, company, government agency) who can be contacted for checking your reputation.

22. Certificate:

I, the undersigned, (*Name / Position*)

.....  
... certify that the information provided in this document is accurate, and in the case of changes, the details will be provided as soon as possible. The company has not received any warning from the government for non compliance to any government rule. The company has never been banned by the government due to known or unknown reasons.

Date:

Signature and stamp: